

BYLAWS

Giving Back Hope, Inc. 501(c) 3 Nonprofit Organization

ARTICLE 1- Name of Organization

The name of this corporation shall be entitled "Giving Back Hope, Inc."

ARTICLE 2- Address

The principle place of business will be at:

"GIVING BACK HOPE, INC."
P.O. BOX 31337, LA, CA. 90031

ARTICLE 3- Purpose and Function

The purpose and function of this organization is best exemplified in our mission statement.

To provide dignity and a new way of life through compassionate service to those in need.

Goals: Prevention, Education, and Treatment.

ARTICLE 4- Clientele

The services and membership are offered to persons regardless of race, creed, age, gender or sexual orientation.

ARTICLE 5- Meetings/Activities

Volunteers will meet to participate in the food collection and distribution. General meetings for the volunteers will be at least once during each calendar quarter. Notification of members for meetings will be done via phone, email or regular mail. Likewise, rescheduling and special meetings will be handled in a similar fashion.

ARTICLE 6- Voting

A simple majority (fifty percent plus one) is required to pass all motions, amendments, bylaws, etc.

ARTICLE 7- Board of Directors

Section 1- Number/Officers

The Board of Directors shall be composed of not less than six (6) and no more than twelve (12) persons. There shall be a Chairman, Vice-Chairman, Treasurer, & Secretary selected from the members of the Board of Directors. The Executive Director will be an ex-officio member of the Board of Directors. With the exception of the Executive Director, all Board of Director Members will be on a volunteer basis and will not be compensated for any of the services they provide.

The Chairperson will be responsible for coordinating and overseeing the agenda of the meetings in conjunction with the Executive Director. The Chairman in conjunction with our legal advisor will be responsible for ensuring that the bylaws of the organization are adhered to.

The Vice-Chairman will carry out the responsibilities of the Chairman should he or she not be present at the meetings or as deemed necessary by the Chairman.

The Treasurer or his/her designate will be responsible for the financial bookkeeping of the organization in conjunction with the accountant.

The Secretary will be responsible for taking minutes and tallying and recording votes.

There will be an executive committee which will consist of the Chairman, Vice-Chairman, Secretary and the CEO which will be allowed to meet separately prior to any general board of directors meetings as the situation arises.

Section 2- Nominations/Confirmations

The Executive Director/CEO and two board members will form a search committee and submit names for nomination, confirmation and approval.

Section 3- Terms of Office

Members of the Board shall serve three year terms.

Section 4- Responsibilities

The responsibility of the Board will be to provide insight and counseling to promote the mission statement set forth by this organization. Committees may be formed at the discretion of any of the Boards officers as deemed necessary.

Section 5- Meetings for the Board

The Board will meet at least once during each calendar quarter. Meetings will be arranged by the Chairman and notification of the Board will be in written form not less than seven days prior to each meeting. Special meetings may be called at any time by the Chairman and closed meetings may be called by the Chairman if he or she determines it to be appropriate. Meetings will be held a location predetermined by the Chairman.

Section 6- Quorum

A Quorum of the Board at any regular or special meeting for the purpose of conducting business at such a meeting shall consist of fifty-one percent (51%) of the regular membership of the Board.

Section 7- Removal of Board Members

Any member of the Board can be removed from office if any of the majority of the Board members find there is good cause for removal. Nomination and confirmation will follow as per normal election procedures. The newly elected Board member will serve and finish out the term of the removed Board member. At the conclusion of the first term, he or she may run for additional office terms.

Section 8- Limit on Liability

No member of the Board shall be personally liable for any of its debts, liabilities or obligations. No member of the board shall be subjected to any assessments as a condition of participation on the Board.

ARTICLE 8- Staffing and compensation

Presently, there will be no staff or staff compensation as it relates to Giving Back Hope, Inc. unless there are additional amendments made in the future.

ARTICLE 9- Records and Reports

The books and records shall be maintained by both the Secretary and the Treasurer. The Secretary will be responsible for keeping all books and records pertaining to the project's articles of incorporation, bylaws, rules & regulations, the agenda & minutes of every meeting, records of votes etc. The Treasurer will be responsible for all financial bookkeeping pertaining to the project. The books can be made available for open inspection anytime to any member or the public by calling the Secretary or Treasurer in advance with a 3-day notice.

ARTICLE 10- Amendments

These Bylaws may be amended. A board member may initiate a motion to make an amendment any time. If a motion is taken to make an amendment, this will be brought up at the next Board meeting for review and discussion. If the Board of Directors seconds the motion to make an amendment, a special vote will be taken. A fifty-one percent (51%) quorum at the next board meeting will be required to approve the amendment.

ARTICLE 11- Other Stipulations

This organization will run and operate exclusively for charitable purposes as set forth under Section 501(c) 3 of the Internal Revenue Service Code. Any tangible, personal property hereby acquired by this project is irrevocably dedicated to the causes as outlined in the Bylaws. No part of the net income or assets of the project shall ever inure to the benefit of any officer or member thereof or to the benefit of any private person. Upon dissolution or winding up of the corporation, its assets remaining after payment , or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation, or corporation which is recognized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501 c 3, Internal Revenue Code.

Submitted by _____ (Arnel Reyes, M.D., Incorporator)

Original Signed on 6/17/2004 and revised on _____